

2014-2015 BOARD

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The Columbia ARMA Chapter has a lunch meeting on the third Tuesday of each month, bi-monthly, from September to June. We invite you to explore our website to learn more about ARMA International, our Chapter, and its members.

ARMA members include records managers, information managers, information technologists, quality managers, librarians, corporate counsel, compliance professionals, educators, and students.

ARMA is dedicated to helping individuals, organizations, and government agencies successfully meet the challenges of the increasingly complex records and information governance field

Membership applications are easily accessed via www.arma.org/join.

You may also contact a board member for an application today!



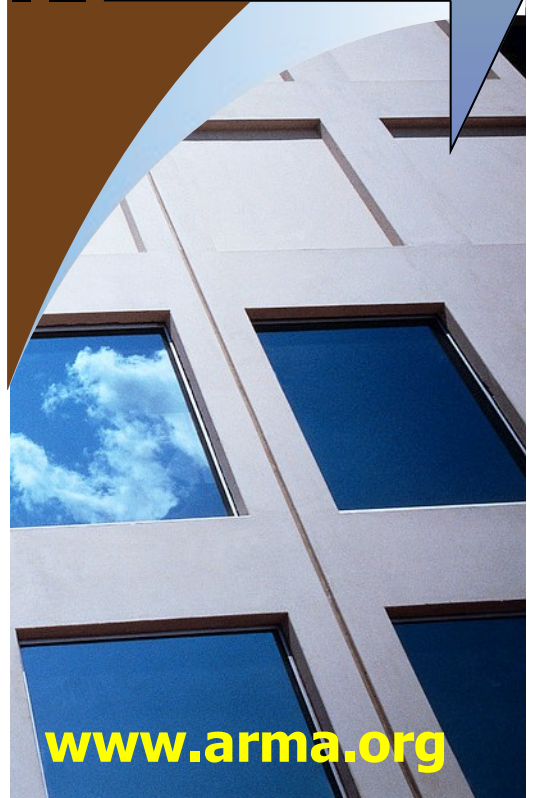
www.arma.org



Columbia SC Chapter of

The leading authority on records and information governance.

The Columbia, SC Chapter welcomes you to resources to manage your organization's information.



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Information Governance Challenges

→ Advances in technology have resulted in the unprecedented growth of information. Email, instant messaging, social media, smart phones and tablets have all contributed to the explosion of both volume and variety of information.

As a result, it is incumbent upon organizations to ensure the effective and appropriate governance of all information, paper and electronic, from creation through disposition, in order to meet legal and regulatory requirements, contain cost and mitigate information related risks.

Good information governance requires organizations to have solid Records and Information Management (RIM) programs. RIM is the critical foundation for information governance, and is a must in today's information based economy.

The IG Professional

→ The information governance (IG) professional serves in many capacities. Some of the duties may include ensuring information security and privacy, establishing taxonomies and classification systems, developing policies and procedures, responding to Freedom of Information requests and other information governance activities.

The Value of Membership

→ Why join ARMA?

ARMA International is recognized as the authority on managing records and information—paper and electronic. You will have access to resources that will connect you to great ideas, great people and a comprehensive collection of programs and publications designed to enhance your performance and make you an even more credible, valuable asset to your organization.

Our goals:

- To advance records and information management as a discipline and a profession

- To organize and promote programs of research, education, training and networking in the profession of records and information management
- Enable records professionals to govern information as a critical element of organizational value.

→ ARMA International membership and the Columbia SC Chapter will help provide organizational ROI. Some examples include:

- Real solutions in real time. We have the education, standards and resources to help organizations meet today's information management challenges.
- Professional development. We offer a wide variety of educational opportunities including local chapter meetings, online courses, webinars and publications.
- Standards and best practices for complying with regulatory and legal requirements, facilitating legal discovery and implementing record management systems.

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